



College Day Authorization

CCISD district policy states:

- Students may have two college visits in their Junior year and two in their Senior year, *with two week prior approval from their assistant principal.*
- A student shall not be granted a College Day Visit during semester exams or during statewide assessment exams.
- In order for a preapproved college visit not to affect exemptions for the Spring Final Exams, it must be verified with a college visitation letter.

Student Name: _____ Grade: _____

I am requesting permission to take _____ college day on _____. The campus I am visiting is: _____.

Upon my return, I will give the attendance office a letter from the college campus verifying my visit on the above date.

Signed by: _____ Date: _____
Student Name

I am aware that my child will be visiting the above-referenced campus.

Signed by: _____ Date: _____
Parent/Legal Guardian

I am approving the above students request for a college visit per district policy.

Signed by: _____ Date: _____
Assistant Principal