



Discretionary Day Request

CCISD district policy states: Students are allowed five discretionary days for unusual causes *with two week prior approval from their assistant principal*. No nine weeks tests or semester exams may be taken early. A student shall not be granted an excused absence for unusual causes during semester exams or during state-wide assessment exams. These absences *will* count against exemptions for 2nd semester.

Unusual causes: Include all out of town trips, graduations, weddings, reunions, and all outside school competitions, such as volleyball, cheerleading, etc.

Student Name: _____ ID# _____ Grade: _____

I am requesting permission to take _____ discretionary days. The dates requested will be _____. These days will be used for _____

Signed by: _____ Date: _____
Student Name

Signed by: _____ Date: _____
Parent/Legal Guardian

I am approving the above students request for _____ discretionary days.

Signed by: _____ Date: _____
Assistant Principal