



## College Day Authorization

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### CCISD district policy states:

- Students may have two college visits in their Junior year and two in their Senior year, **with two week prior approval from their assistant principal.**
- A student shall not be granted a College Day Visit during semester exams or during statewide assessment exams.
- In order for a preapproved college visit not to affect exemptions for the Spring Final Exams, it **must** be verified with a **college visitation letter.**

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

I am requesting permission to take \_\_\_\_\_ college day on \_\_\_\_\_. The campus I am visiting is: \_\_\_\_\_.

**Upon my return, I will give the attendance office a letter from the college campus verifying my visit on the above date.**

Signed by: \_\_\_\_\_ Date: \_\_\_\_\_  
**Student Name**

I am aware that my child will be visiting the above-referenced campus.

Signed by: \_\_\_\_\_ Date: \_\_\_\_\_  
**Parent/Legal Guardian**

I am approving the above students request for a college visit per district policy.

Signed by: \_\_\_\_\_ Date: \_\_\_\_\_  
**Assistant Principal**